

REGULAR MEETING  
OF THE WILMINGTON CITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
DECEMBER 13, 2021  
WILMINGTON HIGH SCHOOL

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The Wilmington City School Board of Education met for a Regular Meeting on December 13, 2021 at 7:00 PM at the Wilmington High School, 300 Richardson Place, Wilmington, OH. The meeting was called to order by Marty Beaugard, Sr., President. The Treasurer was asked to call the roll:

Members Present: Marty Beaugard, Sr., President  
Michael Flanigan, Vice President  
Larry Roberts II, Member  
Carrie Zeigler, Member  
Kevin Snarr, Member

Also present were Mindy McCarty-Stewart, Superintendent; and Kimberly DeWeese, Treasurer; and other staff and members of the community.

**329-021 APPROVAL OF AGENDA**

Motion by Flanigan, seconded by Zeigler to approve the agenda. Voting aye on the roll call: Flanigan, Roberts, Snarr, Zeigler, and Beaugard. Nays: None. Motion carried.

**OLD AND NEW BUSINESS OF THE BOARD**

Mrs. McCarty-Stewart updated the Board on the state-wide shortage of bus drivers and supply shortages. She also updated the Board on the "Hearts and Souls" visit with Senator Peterson that took place on December 6, 2021.

Mr. Larry Roberts was recognized for his eight years of service as a Board Member of the Wilmington City School District.

**330-021 APPROVAL OF MINUTES**

Motion by Snarr, seconded by Flanigan to approve the minutes from the regular meeting on November 22, 2021. Voting aye on the roll call: Flanigan, Snarr, Roberts, Zeigler, and Beaugard. Nays: None. Motion carried.

**331-021 APPROVAL OF TREASURER'S FINANCIAL REPORT FOR NOVEMBER 2021**

Motion by Snarr, seconded by Flanigan to approve the Treasurer's financial report which provided an update on the District's current financial status. Included in the report were Cash Reconciliation, November 2021 Bill List, Financial Report by Fund, Appropriation Report, and Cash Flow Report.

<b><u>FUND</u></b>	<b><u>ENDING CASH BALANCE</u></b>
GENERAL FUND	16,878,096.97
BOND RETIREMENT	0
PERMANENT IMPROVEMENT	140,889.41
LUNCH ROOM	268,818.79

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PRINCIPALS' FUNDS	85,449.75
LOCAL GRANTS	20,677.43
CLASSROOM FACILITIES (.5 MILL)	382,331.40
STUDENT ACTIVITIES	105,361.06
ATHLETICS	69,531.59
ATHLETICS FUNDRAISERS	33,080.43
STATE AND FEDERAL GRANTS	(80,939.05)
<u>TOTAL OF ALL FUNDS</u>	<u>17,903,297.78</u>

Voting aye on the roll call: Flanigan, Zeigler, Roberts, Snarr, and Beaugard. Nays: None. Motion carried.

**332-021 APPROVAL OF RESOLUTION OF NECESSITY / SCHOOL DISTRICT INCOME TAX RENEWAL**

**RESOLUTION DECLARING THE NECESSITY OF RAISING \$4,943,700 ANNUALLY FOR SCHOOL DISTRICT PURPOSES AND RENEWING AN EXISTING INCOME TAX LEVY**

**WHEREAS**, the Board of Education desires to renew its existing one percent (1.00%) school district income tax.

**BE IT RESOLVED** by the Board of Education of the Wilmington City School District (the "School District"):

**SECTION 1.** That pursuant to the provisions of Section 5748.02 of the Ohio Revised Code, it is necessary to raise \$4,943,700 for school district purposes (as defined in Section 5748.01(I) of the Ohio Revised Code), specifically current expenses and ongoing permanent improvement expenses of the School District. The income that is to be subject to the tax is taxable income of individuals and estates as defined in divisions E(1)(a) and (2) of Section 5748.01 of the Ohio Revised Code.

**SECTION 2.** If the renewal income tax is approved by the electors at the election to be conducted on May 3, 2022, such renewal tax shall be effective for a five (5) year period of time and the effective date of such tax shall be January 1, 2023. The ballot measure for the renewal income tax shall be submitted to the entire territory of the School District. The School District has territory in Clinton County and Greene County, Ohio.

**SECTION 3.** That pursuant to such Section 5748.02, this board of education hereby applies to the Tax Commissioner of the Ohio Department of Taxation to estimate the property tax rate that would have to be imposed by the School District in the current year to produce the amount set forth in SECTION 1 hereof and to estimate the income tax rate that would have had to have been in effect for the current year as a school district income tax to produce the amount set forth in SECTION 1 hereof.

**SECTION 4.** That the treasurer of this board is hereby directed to certify immediately to the Tax Commissioner of the Ohio Department of Taxation a copy of this resolution.

That it is found and determined that all formal actions of this board of education concerning and relating to the adoption of this resolution were adopted in an open meeting of this board of education, and that all deliberations of this board of education, and of any of its committees that resulted in such formal action, were in meetings open to the public, in

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compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the rules of this board of education adopted in accordance therewith.

Motion by Flanigan, seconded by Snarr to approve the resolution in support of the School District Income Tax Renewal. Voting aye on the roll call: Snarr, Roberts, Flanigan, Zeigler, and Beaugard. Nays: None. Motion carried.

**333-021 APPROVAL OF PRESIDENT PRO TEMPORE**

Motion by Beaugard, seconded by Snarr to name Michael Flanigan as President Pro Tempore, effective January 1, 2022 at midnight until the time a Board President is elected at the January 2022 Organizational Meeting. Voting aye on the roll call: Flanigan, Snarr, Roberts, Zeigler and Beaugard. Nays: None. Motion carried.

**334-021 APPROVAL OF ORGANIZATIONAL MEETING DATE AND TIME**

Motion by Snarr, seconded by Flanigan to approve January 4, 2022 at 7:15 AM as the date and time for the January 2022 Organizational Meeting. Voting aye on the roll call: Snarr, Zeigler, Flanigan, Roberts, and Beaugard. Nays: None. Motion carried.

**335-021 APPROVAL OF BOARD POLICY REVISIONS / 2nd READING (NEOLA Vol 40, No 1) / 0169.1, 1530, 2271, 3217, 4217, 5111, 5200, 5350, 5516, 5630.01, 6114, 7300, 7450, 8330, 8400, 8462, 8600, 8651, 8740**

Motion by Flanigan, seconded by Zeigler to approve revisions to the Board Policies listed, in order to maintain accurate policies and remain compliant with current law. This is the 2<sup>nd</sup> and final reading. Voting aye on the roll call: Zeigler, Roberts, Snarr, Flanigan, and Beaugard. Nays: None. Motion carried.

**336-021 ADOPT NEW BOARD POLICIES / 2nd READING (NEOLA Vol 40, No 1) / 1617, 5111.02**

Motion by Zeigler, seconded by Flanigan to adopt new Board policy 1617 - *Weapons* per a June 23, 2021 decision by the Ohio Supreme Court and policy 5111.02 - *Educational Opportunities for Military Children* per HB 244. Adoption is recommended in order to maintain accurate policies and remain compliant with current law. This is the 2<sup>nd</sup> and final reading. Voting aye on the roll call: Flanigan, Zeigler, Snarr, Roberts, and Beaugard. Nays: None. Motion carried.

**337-021 APPROVAL OF OVERNIGHT FIELD TRIPS / WRESTLING TOURNAMENTS**

Motion by Flanigan, seconded by Zeigler to approve two (2) overnight trips for the Wrestling Team to compete in tournaments. The first trip is to Edgewood, leaving December 10, 2021, and returning December 11, 2021. The second trip is to Eaton High School, leaving January 28, 2022, and returning January 29, 2022. Voting aye on the roll call: Zeigler, Flanigan, Roberts, Snarr, and Beaugard. Nays: None. Motion carried.

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**338-021 APPROVAL OF AGREEMENT / HCESC / FRONTLINE**

Motion by Snarr, seconded by Flanigan to approve an agreement with the Hamilton County Educational Service Center (HCESC) and Frontline Education to join the Greater Cincinnati School Application Consortium for a term beginning December 1, 2021 and continuing through June 30, 2022, at a prorated cost of \$5839.26. The membership will include access to Frontline Education's Recruiting and Hiring platform, expanding our access to quality candidates and substitutes, and enhancing our online onboarding process for new hires. Additionally, Frontline's recruiting and hiring platform will interface with our current Aesop teacher absence and substitute management system. Voting aye on the roll call: Snarr, Roberts, Zeigler, Flanigan, and Beaugard. Nays: None. Motion carried.

**339-021 APPROVAL OF AGREEMENT / BEACON ORTHOPEDIC & SPORTS MEDICINE, LTD**

Motion by Snarr, seconded by Flanigan to approve an agreement with Beacon Orthopedic & Sports Medicine, LTD. The agreement will extend our current relationship with them for the next five (5) years, through July 31, 2027. Voting aye on the roll call: Flanigan, Roberts, Snarr, Zeigler, and Beaugard. Nays: None. Motion carried.

**340-021 APPROVAL OF DISTRICT ACADEMIC CALENDAR / 2022-2023**

Motion by Zeigler, seconded by Flanigan to approve the District Academic Calendar for the 2022-2023 school year. Voting aye on the roll call: Flanigan, Zeigler, Snarr, Roberts, and Beaugard. Nays: None. Motion carried.

**341-021 APPROVAL OF CONTRACT / WILMINGTON TRANSIT SYSTEM**

Motion by Snarr, seconded by Flanigan to approve a contract with Wilmington Transit System. This contractor provides alternative transportation to the students within the Wilmington City School District. The contract is for the period January 1, 2022, through June 30, 2022. We currently use the cab service on a limited as-needed basis. Voting aye on the roll call: Snarr, Roberts, Flanigan, Zeigler, and Beaugard. Nays: None. Motion carried.

**342-021 APPROVAL OF MEMORANDUM OF UNDERSTANDING / WEA / INTERNAL COVERAGE PAY RATE**

Motion by Zeigler, seconded by Flanigan to approve a Memorandum of Understanding (MOU) with the Wilmington Education Association to authorize a temporary pay rate of \$50 for currently employed teachers who internally cover another teacher's class during their own planning period due to a shortage of substitute teachers. Voting aye on the roll call: Snarr, Roberts, Flanigan, Zeigler, and Beaugard. Nays: None. Motion carried.

**343-021 APPROVAL OF EARLY GRADUATION / DABRIANNA CASSELL**

Motion by Flanigan, seconded by Snarr to approve early graduation for Dabrianna Cassell pending completion of all requirements for graduation. Voting aye on the roll call: Snarr, Roberts, Flanigan, Zeigler, and Beaugard. Nays: None. Motion carried.

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**344-021 APPROVAL OF EMERGENCY SUBSTITUTE PLAN**

Motion by Zeigler, seconded by Flanigan to approve our Emergency Substitute Plan. The plan includes adding three (3) additional Permanent Substitute Teachers to provide more consistency in the buildings when teachers are absent. The plan also includes emergency rates for Regular Substitutes (\$135/ day), Permanent Substitute Teachers (\$150/day), Long-Term Substitutes (\$135/day), Custodian Substitutes (\$14/hour), and Bus/Classroom Aide Substitutes (\$15/hour). The Emergency plan will be in place from December 1, 2021, through May 25, 2022, to address the severe shortage of substitutes during the pandemic. The emergency rate differential will be adjusted from the General Fund to ESSER Fund. Voting aye on the roll call: Zeigler, Roberts, Snarr, Flanigan, and Beaugard. Nays: None. Motion carried.

**345-021 APPROVAL OF EMPLOYMENT / SUBSTITUTE TEACHERS / 2021-22**

Motion by Snarr, seconded by Zeigler to approve employment of the following *substitute teachers* on an “as needed basis” for the 2021-22 school year at the current Board approved substitute rate, pending completion of all requirements for employment.

*Drew Juniet*

*Ethel “Jean” Tedrick*

*Chastity Flanigan*

*Autumn McLaughlin*

*Phyllis Hutchinson*

Voting aye on the roll call: Snarr, Zeigler, Roberts, and Beaugard. Nays: None. Flanigan Abstained. Motion carried.

**346-021 APPROVAL OF PERMANENT SUBSTITUTE / ORCHARD / 2021-22**

Motion by Snarr, seconded by Zeigler to approve *Christina Orchard* as a permanent substitute teacher effective December 1, 2021. She will be assigned to Holmes Elementary for the 2021-22 school year. Voting aye on the roll call: Zeigler, Snarr Roberts, Flanigan, and Beaugard. Nays: None. Motion carried.

**347-021 APPROVAL OF UNPAID LEAVE OF ABSENCE / CADWALLADER / 2021-22**

Motion by Snarr, seconded by Zeigler to approve an unpaid leave of absence for *Margaret Cadwallader, MS Intervention Specialist*, from November 24,2021 (.5) through December 17, 2021. Voting aye on the roll call: Zeigler, Roberts, Flanigan, Snarr, and Beaugard. Nays: None. Motion carried.

**348-021 APPROVAL OF UNPAID LEAVE OF ABSENCE / LICHT / 2021-22**

Motion by Snarr, seconded by Zeigler to approve an unpaid leave of absence for *Katie Licht, Denver Intervention Specialist*, from November 15, 2021 through December 10, 2021. Voting aye on the roll call: Zeigler, Snarr, Flanigan, Roberts, and Beaugard. Nays: None. Motion carried.

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**349-021 APPROVAL OF UNPAID LEAVE / DORSCH / 2021-22**

Motion by Snarr, seconded by Zeigler to approve unpaid leave for *Amber Dorsch, Denver Title*, for December 9, 2021 and December 10, 2021. Voting aye on the roll call: Zeigler, Snarr, Flanigan, Roberts, and Beaugard. Nays: None. Motion carried.

**350-021 APPROVAL OF ROUTE ASSIGNMENT / BUS DRIVER / 2021-22**

Motion by Flanigan, seconded by Zeigler to approve the assignment of Route 7 at 5.00 hours to *Marie Rollins*, with an effective date of November 29, 2021. Voting aye on the roll call: Roberts, Flanigan, Snarr, Zeigler, and Beaugard. Nays: None. Motion carried.

**351-021 APPROVAL OF ROUTE TIME CHANGES / TRANSPORTATION**

Motion by Flanigan, seconded by Zeigler to approve the following route time changes to bus routes.

<i>Dori Ann Allen (20)</i>	<i>Decrease from 5.75 hrs to 5.5 hrs</i>	<i>Eff. 11/16/21</i>
<i>Mary Wilson (27)</i>	<i>Decrease from 5.5 hrs to 5.25 hrs</i>	<i>Eff. 11/30/21</i>

Voting aye on the roll call: Snarr, Zeigler, Roberts, Flanigan, and Beaugard. Nays: None. Motion carried.

**ADJOURNMENT**

Motion by Snarr, seconded by Flanigan to adjourn the meeting at 7:47 PM. Voting aye on the roll call: Zeigler, Flanigan, Roberts, Snarr, and Beaugard. Nays: None. Motion carried.

ATTEST

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Board President